

2024 Show Rules

(PLEASE READ CAREFULLY & COMPLETELY as some changes have been made)

- **Prior to bringing anything into the hall, please check in at the registration table for your table assignment and vendor badge. (THIS IS A MUST!!)**
- Vendors set up time on Friday is 8 a.m. to 7:00 p.m.; Saturday & Sunday from 7:00 a.m. to 9:30 a.m. Any vendor who does not arrive by 9:30 a.m. will risk having their table(s) sold. If you experience an unpreventable circumstance that would delay you, contact Vern Cowan at 714-686-7165 by 9 a.m. on the day of the show. A flat tire or accident would be unpreventable. *Getting a late start on Saturday morning would not be considered unpreventable.*
- Vendor badges must be worn at all times. This includes during setup time. Admittance will be denied during setup time if you are not wearing your badge.
- Vendors must provide and use their own appropriate table coverings.
- Vendors must have all items priced. A price list readily available on your table is acceptable.
- **Vendors are required to remain completely set up until the official closing time. Vendors that leave or begin closing down before the official time risk being removed from the list for next year's show.**
- Vendors must arrive by 9:30 a.m. on show days. The doors for the public are open from 10:00 a.m. to 5:00 p.m. on Saturday and 10:00 a.m. to 3:00 p.m. on Sunday.
- Helpers: 1 or 2 tables – 1 free helper; 3 or more tables – 1 free helper and one paid helper at \$5.00. (Two helpers maximum.) Others pay \$10.00 for both days (transferable).
- Refunds:
 - A full refund is only available if we are notified by November 15.
 - Some form of refund will be considered on a case-by-case basis if you are unable to attend the show due to a last-minute unpreventable circumstance (as mentioned above) and you have contacted Vern Cowan by 9:00 a.m. on the day of the show.
- SJVTTO, Inc. reserves the right to resell all spaces unused or abandoned by the vendor.
- Tables may not be sublet.
- All reservation materials, including full payment for tables reserved, must be received prior to table assignments being made.
- Special requests will be considered on a “first received” basis. For tables near or next to friends, both vendors must send their registration materials in the same envelope. If using the provided envelope, the vendor is responsible for any extra postage.
- Vendors may request specific table arrangements or location. However, the SJVTTO, Inc. show leadership reserves the right to deny or change these requests.
- **Overnight parking, using hookups, requires prior Fairground’s approval and a fee. Vendors must call the Fairgrounds to make arrangements (209) 668-1333.**
- **NO SMOKING** in the exhibit hall at any time!

Thank you for your co-operation!

SJVTTO, Inc. is a 501(c) (3) non-profit corporation.